



Memo No.: RNPL/1320/2026/0128

Date: 20 January, 2026

**Minutes of the Pre-Bid Meeting for Supply of Coal for Patuakhali 1320 (2x660) MW
Coal Fired Thermal Power Plant.**

The Pre-Bid Meeting for Supply of Coal for Patuakhali 1320 (2x660) MW Coal Fired Thermal Power Plant (Bidding Document Ref No.: PUR-026(CS/PATUAKHALI/OTM)/2025-26 Date: 02.01.2026) between RNPL and prospective bidders was held on following time, date and place:

Time and Date: 11:00 AM (BST), 18 January, 2026

Place: Board room, RNPL Head Office, Asian Tower 1 (Level#9,10,11), House # 52, Road # 21, Nikunja 2, Khilkhet, Dhaka-1229

Participants were as following:

From RNPL's side:

1. Mr. Wang Chao, Executive Director, RNPL
2. Mr. Md. Towfique Islam, Project Director, RNPL
3. Mr. Md. Abu Hanif Alfred, General Manager (Accounts and Finance), RNPL
4. Mr. Md. Adnan Ibrahim, Superintending Engineer (Procurement), RNPL
5. Mr. Mokeshudey Alahi Mazumder, Company Secretary, RNPL
6. Mr. Md. Abdul Kader, Manager (AF), RNPL
7. Mr. Muntasir Ahmed, Manager (Finance), RNPL
8. Alim Al Razi, Assistant Engineer (Mechanical), RNPL
9. Md. Abid Mahmud, Assistant Engineer (Electrical), RNPL

From RPCL's side:

1. Mr. Qazi A F M Mohiuddin, Sub Divisional Engineer, RPCL

From Prospective Bidders' side:

The attendance sheet of the prospective bidders is attached.

Discussion of the Meeting

The meeting was chaired by Wang Chao, Executive Director, RNPL. With his permission, Md. Towfique Islam, Project Director, RNPL proceeded and welcomed all the participants. He then briefed the prospective bidders about the bidding process and the requirements of the bid. He mentioned, the bidding documents were live on the website from the very beginning of the selling so that the bidders could go through the essential criteria i.e. experience criteria and financial criteria etc. of the bidding document thoroughly to avoid rejection of the bid. He also mentioned that the purpose of the meeting was to bring out the issues and queries with which different prospective bidders are concerned on a platform where everyone is notified. Project Director, RNPL also mentioned this will result in level playing field for the prospective bidders, increased competitiveness and help them bidders prepare a good technical and financial proposal. There were participants from nine (9) different prospective bidders. The prospective bidders were requested by Project Director, RNPL to raise queries after the introductory session.

The prospective bidders raised queries, made suggestions on different parts of the bidding document which are as follows:

- (i) Bidding Document purchase
- (ii) Submission of bid forms
- (iii) Exact quantity of coal to be supplied
- (iv) Inclusion of import experience in qualification criteria
- (v) Price index issue
- (vi) Loading rate in Coal Loading Port
- (vii) Laytime calculation in Coal Loading Port

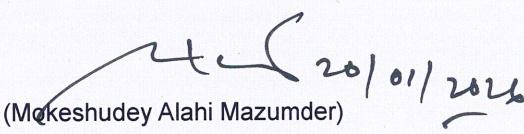
- (viii) Shipping Agent appointment
- (ix) Penalty on RNPL for failure to send vessel
- (x) Coal specification
- (xi) Refundable surcharge
- (xii) Performance guarantee currency
- (xiii) Extension of time for bid submission
- (xiv) Supporting letter

RNPL and the prospective bidders discussed about the above-mentioned issues in light of the bidding document. Finally, according to ITT 2.13 of the bidding document, RNPL requested the bidders to raise clarification request regarding above mentioned issues in writing within 25 January, 2026. It was discussed that RNPL will not answer any queries after the deadline for submission of pre-bid query i.e. 25 January, 2026. It was also discussed that RNPL will send the answer to the pre-bid query to each prospective bidder who will purchase the bidding document and upload the answer to pre-bid query in the website for prospective bidders' ease of review.

Finally, Chairperson requested all the prospective bidders to read the bidding document thoroughly. Since there were not any other queries, Chairperson thanked the attendees for the participation. Finally, the meeting was concluded with vote of thanks.

Decision

1. The prospective bidders will be entitled to submit their queries with 25 January, 2026.
2. No queries will be accepted after 25 January, 2026. RNPL will only reply to all queries received within the timeline by 1 February, 2026 to the prospective bidders, who will purchase the bidding document within the deadline for submission of queries i.e. **25 January, 2026**.
3. The replies to the queries will be uploaded in the website of RNPL.


(Mokeshudey Alahi Mazumder)

Company Secretary, RNPL

Copy to:

1. Managing Director, RNPL.
2. Executive Director, RNPL.
3. Project Director, RNPL.
4. All Purchaser of the Bidding Document (.....).
5. Office Copy.

